

Duffy Travel

Memo

TO: *Indianapolis Attendees*
FROM: *Shirley McClinnis*
PHONE: *800 821-3982*
WEBSITE: *duffytravel.com*
EMAIL: *shirley@duffytravel.com*
RE: *Under Resourced Learners*

Hotel: *Hilton Indianapolis*
120 W. Market St
Indianapolis, IN 46204
Hotel Phone: 317 972-0600
Hotel Fax: 317 972-0660

Dates of Meeting: *Tuesday, October 28-Wednesday, October 29, 2008*

Room Rate: *\$149.00 per night (Single or Double Rate)*

Room Tax: *Currently 16%*

Check In Time: *is 3:00 p.m. Check out time is 12:00p.m*

Parking: *Negotiated rate of \$15.00 daily for self park*

Airport Transfers: *Approximately \$15 each way. Please call Carey Indiana at 800 888-4639 to make reservations.*

To Make Reservations: *To make reservations at the discounted rate for attendees, you may call me at 800 821-3982. You may also visit my website for further information, to contact me, or to reserve your room. We also offer special discounts on airfare and car rentals exclusively for our attendees.*

Directions:

I-70 From the West (Airport) (St. Louis): *Take I-70 east to the Illinois/McCarty St. Exit. Follow Illinois Street to Market Street and turn left. The parking garage will be to your left.*

I-70 From the East (Columbus, OH): *Take I-70 West to the Ohio Street Exit and follow west to Capitol (approximately 9 blocks). Take a left on Capitol Street and an immediate left on Market Street. The parking garage and hotel will be to your left.*

I-65 From the North (Chicago): *Take 65 South to West Street Exit. Follow West Street south and make a left on Ohio Street (approximately 7 blocks). Take a right on Capitol Street and an immediate left on Market Street. The parking garage and hotel will be on your left.*

I-65 From the South (Louisville): *Take I-65 North to the Market Street Exit. Go left on Market Street and follow to Delaware Street (approximately 6 blocks) make a right, go one block to Ohio Street. Make a left on Ohio and a left on Capitol Street. Take an immediate left on Market Street. The parking garage and hotel will be on your left.*

I-74 From the East (Cincinnati): *Take I-74 West to 465 North to I-70 West. Take the Ohio Street exit and follow west to Capitol Street (approximately 9 blocks). Take a left on Capitol Street and an immediate left on Market Street. The parking garage and hotel will be on your left.*

I-74 From the West (Champaign, IL): *Take I-74 East to 465 South to I-70 East. Take the West Street exit. Follow West Street north to Ohio Street, (approximately 6 blocks). Take a right on Ohio Street, a right on Capitol Street and an immediate left on Market Street. The parking garage and hotel will be on your left.*

I-69 From the North (Detroit): *Take the I-69 south to 465 South to I-70 West. Take the Ohio Street exit and follow west to Capitol Street (approximately 9 blocks.) Take a left on Capitol Street and an immediate left on Market. The parking garage and hotel will be on your left.*